

## Minutes of January 21st, 2024, Board Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on January 21st, 2025, at 5:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto were subject to Board consideration, discussion, approval, or other action.

1. Call to order at 5:00pm

2. Pledge of Allegiance

3. Roll Call: Walt Krushinsky (Chairperson), Debra Hamby (Clerk), Jason Doud (Treasurer), Rodger Anderson, Daniel Roush (Board members) and Matt McDowell (Chief) & Chuck Pruitt (Assistant Chief). Public – Sign in sheet recorded

4. Minutes – December 17<sup>th</sup>, 2024, Board Meeting: Motion made by Rodger A. to accept the minutes and seconded by Jason D. Board voted unanimously to accept.

5. Treasurer's Report – CPA did not send report, pay checks are late, and audit has been delayed. Both Walt and the Chief have tried to communicate with the CPA company. The Chief has been actively looking for a replacement but would like to wait until after the audit is complete. A different company will likely cost more, the board let the Chief know to move forward in finding a new company.

6. Reports:

a. Correspondence: None

b. Auxiliary: None

c. Fire Chief report: Attached and read. The Chief also reported on the 2 fires to the east of the community that started today. Both the Prairie fire and Stump fire appeared to be manmade and both are 100% contained. The Chief also wanted to remind the public that we live in a "Ready" state. If anyone has questions or concerns, they should call the FD work# 928-220-5207. Also, suggested apps for Coconino's Ready Set Go emergency web site, Sheriff's web site and the Watch Duty app, to help you know what is happening in the area.

d. Board Report: Both Jason D. and Daniel R. attended the AFDA meeting this month. Both felt they had learned a lot about being a board member, on topics like bylaws, chain of command, what the board can and can't do and the many vendors were great.

e. POA: Blood Drives are Jun 14<sup>th</sup> & Aug. 23<sup>rd</sup> are set.

7. Old Business: None

8. New Business: None

9. Call to Public: Kathy K. stated that Moonset Pit will start May 3<sup>rd</sup> with Parks and Sherwood Forest manning the pit, splitting the duty every other Saturday. It will go to September with only 2 Saturdays in September. This is because of the timing of the burning of the pile. Also considering opening Buggy Wheel for 1 weekend in October and November.

10. Adjournment: at 5:40pm Rodger A. made a motion to adjourn, and Jason D. seconded.



# Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046

Phone: (928)220-5207

Email: sherwoodfirechief@gmail.com

## CHIEF'S REPORT JANUARY 21<sup>ST</sup> 2025

### ACTIVITY:

- Incidents since last Board Meeting:
  - 12/24/24 EMS call
  - 1/3/25 Good intent call, no fire
  - 1/15/25 Smoke check, Mutual Aid Brush Fire
  - 1/21/25 Brush Fire mutual aid

### EQUIPMENT:

- Apparatus Update:
  - Engine 1 (in service) Scheduled for on spot chains 1/27/25
  - FR10 (in service)
  - Tender 4 (in service)
  - Tender 5 (in service)
  - Tender 8 (in service) In need of pump rebuild
  - Brush 6 (in service)
  - Brush 11 (in service)
  - Excursion (in service)
  - Trailer 10 (out of service)
  - Tundra- Currently at upfitter 98% complete waiting on bumper Shipped 12/16/24- IF bumper isn't received this week builder is requesting a refund. Truck will come to Sherwood with stock bumper and move forward.
- Station
  - Emergency Power- working properly
  - Septic repair, Functioning.

### TRAINING:

- 1/5/25 5 Members, radio communication and response protocols.
- First training canceled due to being near holidays.
  
- Volunteered Hours- 31, Does not include paid personnel hours



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## **DISTRICT NOTES:**

- Fire danger Moderate, No fire restrictions
- AFDA winter conference Jan 15-17<sup>th</sup> in Laughlin. Thank you new Board Members for attending.
- BIG issue with accountant. (board discussion and direction)
  - Affects audit, Pay, and communication
  - Notified county accountant, attorney, AFDA rep
- Firefighter Hardcastle started the Coconino Community College Fire Academy
- Communications meeting scheduled for the 24<sup>th</sup> of this month with Guardian dispatch.
- Lomeli and McDowell scheduled for IC 300 training 28<sup>th</sup>-30<sup>th</sup> of this month
- Firefighter Lomeli Promoted to Engineer at full time department

**CARE FOR EACH OTHER**

**SUBMITTED BY:**

**MATTHEW MCDOWELL, FIRE CHIEF**

**SHERWOOD FOREST ESTATES FIRE DISTRICT**