

## Minutes of November 19, 2024 Meeting

The Fire Board of the Sherwood Forest Estates Fire District met in Regular session on November 19, 2024, at 6:00 PM. Meeting was held at the fire house at 450 Little John Road, Williams, Arizona. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action.

1. **Call to order** - @ 5:05 pm
2. **Pledge of Allegiance**
3. **Roll Call:** Present were Steve Diefenderfer, Walt Krushinsky, Paul Cook, Rodger Anderson, Debra Hamby, Chief McDowell and Asst. Chief Pruett.
4. **Approval of Minutes** for the October 15, 2024, Board Meeting. Paul C. made a motion to accept and Walt K. seconded. Board voted unanimously to accept.
5. **Treasurer's Report** for the October 15, 2024, Board Meeting. Walt K. made a motion to accept and Paul C. seconded. The Board voted unanimously to accept the check detail. The Fire District received a tax revenue of 22%. The expenditures were 21%.

### 6. Reports

a. **Correspondence** – A letter from IRS concerning back taxes was answered by Paul C. All is current and up to date with the IRS.

b. **Auxiliary** - None

c. **Fire Chief** – Two medical incidences were responded to in addition to one Special Duty incidence (Two individuals were rescued from a failed boom lift).

Seven vehicles are in-service. Two vehicles are out-of-service.

Chief McDowell attended a 3-day **Active Shooter Scene Management** training. Asst. Chief Pruett attended a **First Responder meeting, a C3 mtg and PFAC**. Six Volunteers attended a future of **SFEFD Strategic Planning Wants and Needs discussion**. Three volunteers attended training on **hydrant/pump locations and pumping operations**. Volunteers October hours were 24.5.

**Other:** Chief McDowell met with Dispatch concerning the re-numbering of all apparatuses. He also worked with IKRC on fire inspections, flushed all hydrants; finalized the Commercial credit cards (new limit is \$7,000 combined between two credit cards), verified the heat tape is working on all valves, and had all vehicles serviced and inspected.

*(For more detail see Chief McDowell's report on the fire district's website)*

**d. Board Report - None**

**e. POA – None**

**7. Old Business. – None**

**8. New Business – None**

**a. Training/budget/sponsorship of volunteer *Hardcastle* to CCC Fire Academy (\$3,000).**

**b. New Board members.** Paul C. made a motion to accept and Debra H. seconded. Board voted unanimously to welcome two new Board members; Jason Doud and Daniel Roush.

**9. Call to the Public –**

**a.** Jud Swearingen gave an update on the fiber optic progress.

**b.** Kathy Krushinsky presented thank you cards and gift certificates to volunteers that worked Moonset Pit over the summer.

**c.** Jeana Roush (POA President) presented retiring board members, Steve Diefenderfer and Paul Cook thank you cards and gift certificates for their 4-year terms of service on the Fire District's Fireboard.

**d.** Chief McDowell presented Volunteer Kenneth Hardcastle with a Life Saving Award.

**10. Adjournment.** – Rodger A. made a motion to adjourn and Paul C. seconded. The board voted to accept the motion and the meeting was adjourned at 5:53 pm.

**Next meeting date December 17, 2024 at 5 PM.**



# Sherwood Forest Estates Fire District

450 Little John Road, Williams, AZ 86046

Phone: (928)220-5207

Email: sherwoodfirechief@gmail.com

## CHIEF'S REPORT NOVEMBER 19<sup>TH</sup> 2024

### ACTIVITY:

- Incidents since last Board Meeting:
  - 10/20/24 EMS call
  - 11/11/24 EMS call
  - 11/12/24 Special Duty- 2 individuals rescued from a failed boom lift

### EQUIPMENT:

- Apparatus Update:
  - Engine 1 (in service) chainsaw at Home Co. for service
  - FR10 (in service)
  - Tender 4 (in service)
  - Tender 5 (in service)
  - Tender 8 (in service)
  - Brush 6 (out of service) in Flag, Head gaskets, service and 4wd hubs repaired under approved amount, waiting on plow motor
  - Brush 11 (in service)
  - Excursion (in service)
  - Trailer 10 (out of service)
  - Tundra- Currently at upfitter 96% complete, battery replaced, waiting on bumper, State 48 donated a brand new radio (\$800 value)
- Station
  - Emergency Power- working properly
  - Septic repair. Parts re-ordered, Functioning.

### TRAINING:

- McDowell attended 3 day active shooter scene management training 10/21/24-10/23/24. 10/23/24 6 members future of SFEFD strategic planning, wants and need. 11/6/24 3 members hydrant/pump locations and pumping ops
- Volunteered Hours- 24.5, Does not include paid personnel hours



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## **DISTRICT NOTES:**

- Fire danger Moderate, No fire restrictions
- Meet with dispatch in regards to renumbering apparatus
- Dropped off invoice for IKRC
- Worked with IKRC on their fire inspection, new knox boxes installed and keyed
- Flushed all hydrants
- Pruett attended Williams First Responder meeting
- Attended C3 meeting
- Attended PFAC
- FINALIZED commercial credit cards, New limit is \$7,000 combined between 2 cards
- Verified heat tape is working on valves, added to Monday checks
- Working with Rush Trucking on new On Spot chain quote, previously approved \$5,150, February 2024 meeting, through Flag Truck Center
- Had all vehicles serviced and inspected
- ISO meeting 10/18/24

**CARE FOR EACH OTHER**

**SUBMITTED BY:**

**MATTHEW MCDOWELL, FIRE CHIEF**

**SHERWOOD FOREST ESTATES FIRE DISTRICT**